

**FORM TO DESIGNATE OR CHANGE A RESIDENT AGENT  
FOR SERVICE OF PROCESS BY A GOVERNMENT ENTITY**

1. The Local Entity or State Agency \_\_\_\_\_  
(Government Entity)

2. Designates \_\_\_\_\_  
(Name of Resident Agent)

who is a citizen and resident of the State of Maryland, or a Maryland corporation, as its resident agent for service of process, and the address for the resident agent is:

3. \_\_\_\_\_  
(Address of Resident Agent)

4. Attached is: [Check One Box]

☐ A copy of the portion of the charter of the local entity which authorizes the person to accept service of process for the local entity; or

☐ A certified copy of a resolution of the local entity's governing body that authorizes the designation where the charter does not designate a person for service; or

☐ A certified copy of a resolution by the governing body of a State agency not represented by Maryland Attorney General that authorizes the designation.

5. I, \_\_\_\_\_, certify  
(Name and Title of an Officer of the Government Entity)

under the penalties of perjury that the contents of this paper are true to the best of my knowledge, information and belief.

\_\_\_\_\_  
Signature of Officer of the Government Entity

\_\_\_\_\_  
Date

I, \_\_\_\_\_, consent to my designation in this document as resident agent for this entity.

\_\_\_\_\_  
Signature of Resident Agent

Mail to:

State Department of Assessments and Taxation  
700 East Pratt Street  
2<sup>nd</sup> Fl., Ste. 2700  
Baltimore, Maryland 21202

