

**STATE OF MARYLAND**  
**DEPARTMENT OF ASSESSMENTS AND TAXATION**

Public Utilities Section  
301 West Preston Street, Room 801  
Baltimore, Maryland 21201  
(410) 767-1940

[www.dat.maryland.gov/Pages/franchise-and-public-utilities.aspx](http://www.dat.maryland.gov/Pages/franchise-and-public-utilities.aspx)

**FORM 17**  
**PUBLIC UTILITY OPERATING PROPERTY RETURN**  
**JANUARY 1, 2017**

**File this report at address listed above by April 17, 2017**  
**Attach the \$300 Annual Report Filing Fee**

**SECTION I**

1. Department ID Number: \_\_\_\_\_
2. Name: \_\_\_\_\_
3. Mailing Address: \_\_\_\_\_  
 **Check if new address**
4. Email Address: \_\_\_\_\_
5. Place where principal business in the State is transacted: \_\_\_\_\_
6. State and Date of Incorporation or Formation: \_\_\_\_\_
7. State the class of utility service furnished by the company and the states in which the business is transacted: \_\_\_\_\_
8. Names & Addresses of Officers:

**OFFICERS**

_____ President	_____ Secretary
_____ Vice-President	_____ Treasurer

9. Names of Directors:

**DIRECTORS**

_____	_____
_____	_____
_____	_____

## SECTION II

1. Does the company or its parent file an Annual Report to Stockholders or SEC Form 10K?

\_\_\_\_\_ Yes \_\_\_\_\_ No

**If a stockholder's report or SEC Form 10K is filed, a copy of the company's or its parent's Annual Report to Stockholders and SEC Form 10K must be submitted with this return.**

2. a) Does the company file an annual report with a federal regulatory agency including but not limited to FERC, Form 1 & Form 2, FCC Form 499A, RUS Form 7, CFC Form 7, and STB Form R-1?

\_\_\_\_\_ Yes \_\_\_\_\_ No

- b) Does the company file an annual report with the Maryland Public Service Commission?

\_\_\_\_\_ Yes \_\_\_\_\_ No

**If the company answered "yes" to 2(a), a copy of the federal regulatory return must be submitted with this return. If no federal regulatory return is filed but a return is filed with the Public Service Commission, a copy of the state regulatory return must be submitted with this return. NOTE: A state regulatory return is not required if a federal regulatory return is submitted.**

**If the company answered "no" to questions 2(a) and 2(b), Forms 17-1, Balance Sheet, and 17-2, Income Statement, must be completed.**

3. Does the company operate in any state other than Maryland?

\_\_\_\_\_ Yes \_\_\_\_\_ No

If no, proceed to question 4. If yes, provide the following information:

- a) Maryland Gross Operating Revenue \_\_\_\_\_

- b) Maryland Net Operating Income \_\_\_\_\_

- c) Maryland Utility Plant \_\_\_\_\_

Corresponds to Accounts:

FERC Forms 1 & 2: 101-106, 114

FERC Form 6: 30 and 34

- d) Maryland Accrued Depreciation & Amortization \_\_\_\_\_

Corresponds to Accounts:

FERC Forms 1 & 2: 108, 111, 115

FERC Form 6: 31, 32 and non-carrier property

- e) Maryland Materials & Supplies \_\_\_\_\_

Corresponds to Accounts:

FERC Forms 1 & 2: 154, 156 minus 163

FERC Form 6: 17

f) Maryland Fuel Stock \_\_\_\_\_  
Corresponds to Accounts:  
FERC Forms 1 & 2: 151-152  
FERC Form 6: Not Applicable

g) Maryland Gas Stored Underground -  
Non-Current \_\_\_\_\_  
Corresponds to Accounts:  
FERC Form 2: 117  
FERC Forms 1 & 6: Not Applicable

4. On Form 17-3, provide a complete list of all motor vehicles licensed in Maryland. Indicate the original cost of each vehicle and the year of acquisition.
5. Beginning in 2001 operating land of a public utility is valued and assessed by the Department as part of the operating unit and is not valued and assessed by the Supervisor of Assessments of the county where the land is located. (TP 8-109 (c) (3)) Operating land should be reported on Form 17-4 and included in real property reported by taxing jurisdiction on Form 17-5.
6. Most computer software and related documentation is now exempt. Embedded software residing permanently in the internal memory of a computer system and computer software sold from inventory in a tangible medium ready to use as it remains taxable. All other software is exempt.

**A business may not reduce the original cost of computer hardware by the value of software that is acquired as part of computer hardware. [Tax Property 7-238 (d)]**

7. State the original cost and net book value of the company's Maryland operating property by property type i.e., land, structures & improvements, etc. Provide the information on Form 17-4.
8. On Form 17-5, state the original cost of the company's Maryland operating property by category (i.e., real or personal property) and location. Note that Form 17-5 contains a list of all counties, incorporated towns, and special taxing jurisdictions in Maryland. If the company owns property in any of these locations, the original cost should be reported. The following special instructions must be followed when completing Form 17-5.
  - a) Property should be classified "**real**" or "**personal**" as detailed on Form 17-4.
  - b) Reported real property should **INCLUDE** land.
  - c) Reported personal property should **exclude Maryland licensed motor vehicles**.
  - d) Fuel stock must be **reported separately** from other utility operating property.
  - e) **Cables, lines, poles, and towers used to provide electric and telecommunications services are classified as personal property and should be reported on 17-4, line 12. (Tax-Property Article 1-101)**

9. Does the company have any property located in Maryland which is owned by others and held by the company as lessee or otherwise?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

**If yes, complete the following information for all leased property:**

Description of Leased  
Property: \_\_\_\_\_

Lessor: \_\_\_\_\_

Original Cost: \_\_\_\_\_

Year of Acquisition: \_\_\_\_\_

Lease Term: \_\_\_\_\_

Unexpired Lease Term: \_\_\_\_\_

Lease Payment: \_\_\_\_\_

Location of Leased Property: \_\_\_\_\_

## SECTION III

### IMPORTANT REMINDERS

- A Public Utility Operating Property Return must be filed by all public utilities that operate in the State of Maryland. *The return must be filed even if the company owns no property in the state or has not conducted business during the year.*
- The due date for filing the return is April 17th. Extensions of the filing deadline of up to 60 days may be granted. The fastest, most reliable and convenient method is thru the website as explained on the Extension Request Form included at the back of the Form 17. All companies which receive an extension must file a completed return by the extension expiration date. All returns should be mailed to:

State Department of Assessments & Taxation  
Public Utilities Section  
301 W. Preston Street, 8<sup>th</sup> Floor  
Baltimore, Maryland 21201-2395

- The annual report filing fee is now \$300 for most legal entities. Please be sure to enclose the correct fee with the Form 17. Make the check for the filing fee payable to:

**Department of Assessments and Taxation**  
**(Please put the Maryland Department ID number on the check)**

- All items on the return must be completed. If a question is not applicable, please state that fact. The information provided in this return, excluding page 1, is held confidential by the Department and is not available for public inspection. Page 1 is public record. (Tax-Property Article 2-212).
- For assistance in preparing the return, call (410) 767-1940.

---

**Name and phone number of person to contact regarding the return**

---

**Email Address of person to contact regarding the return**

**I declare under the penalties of perjury, pursuant to Tax-Property Article 1-201 of the Annotated Code of Maryland, that this return, including any accompanying schedules and statements, has been examined by me and to the best of my knowledge and belief is a true, correct and complete return.**

---

**Printed Name of Officer or Principal**

---

**Signature of Officer or Principal**

**Date**

*The return must be signed by an officer of the company.*

## BALANCE SHEET

	Balance At Beginning of Year	Balance At End of Year
<b>ASSETS AND OTHER DEBITS</b>		
<b>UTILITY PLANT</b>		
1. Utility Plant		
2. Construction Work in Progress		
3. TOTAL Utility Plant		
4. (Less) Accumulated Depreciation & Amortization		
5. Net Utility Plant		
6. Utility Plant Adjustments		
<b>OTHER PROPERTY &amp; INVESTMENTS</b>		
7. Nonutility Property		
8. (Less) Accumulated Depreciation & Amortization		
9. Investments in Associated/Subsidiary Companies		
10. Other Investments		
11. TOTAL Other Property & Investments		
<b>CURRENT &amp; ACCRUED ASSETS</b>		
12. Cash		
13. Special Deposits		
14. Temporary Cash Investments		
15. Notes Receivable		
16. Customer & Other Accounts Receivable		
17. Fuel Stock		
18. Fuel Stock Expense Undistributed		
19. Plant Material & Operating Supplies		
20. Merchandise		
21. Other Material & Supplies		
22. Prepayments		
23. Interest & Dividends Receivable		
24. Miscellaneous Current & Accrued Assets		
25. TOTAL Current & Accrued Assets		
<b>DEFERRED DEBITS</b>		
26. Unamortized Debt Expense		
27. Miscellaneous Deferred Debits		
28. Unamortized Loss on Reacquired Debt		
29. Accumulated Deferred Income Taxes		
30. TOTAL Deferred Debits		
<b>TOTAL ASSETS &amp; OTHER DEBITS</b>		

**BALANCE SHEET**

	<b>Balance At Beginning of Year</b>	<b>Balance At End of Year</b>
<b>LIABILITIES AND OTHER CREDITS</b>		
<b>PROPRIETARY CAPITAL</b>		
1. Common Stock Issued		
2. Preferred Stock Issued		
3. Capital Stock Subscribed		
4. Stock Liability for Conversion		
5. Premium on Capital Stock		
6. Other Paid - In Capital		
7. Installments Received on Capital Stock		
8. (Less) Discount on Capital Stock		
9. (Less) Capital Stock Expense		
10. Retained Earnings		
11. Unappropriated Undistributed Subsidiary Earnings		
12. (Less) Reacquired Capital Stock		
13. TOTAL Proprietary Capital		
<b>LONG-TERM DEBT &amp; OTHER NONCURRENT LIABILITIES</b>		
14. Bonds		
15. (Less) Reacquired Bonds		
16. Advances from Associated Companies		
17. Other Long - Term Debt		
18. Unamortized Premium on Long-Term Debt		
19. (Less) Unamortized Discount on Long-Term Debt		
20. TOTAL Long-Term Debt		
21. TOTAL Other Noncurrent Liabilities		
<b>CURRENT AND ACCRUED LIABILITIES</b>		
22. Notes & Accounts Payable		
23. Customer Deposits		
24. Taxes Accrued		
25. Dividends Declared		
26. Miscellaneous Current & Accrued Liabilities		
27. TOTAL Current & Accrued Liabilities		
<b>DEFERRED CREDITS</b>		
28. Accumulated Deferred Income Taxes		
29. Other Deferred Credits		
30. TOTAL Deferred Credits		
<b>TOTAL LIABILITIES AND OTHER CREDITS</b>		

## INCOME STATEMENT

	Current Year	Previous Year
<b>UTILITY OPERATING INCOME</b>		
1. Operating Revenues		
2. Operating Expenses:		
3. Operation Expenses		
4. Maintenance Expenses		
5. Depreciation Expenses		
6. Amortization & Depletion of Utility Plant		
7. Amortization of Utility Plant Acquisition Adjustment		
8. Taxes Other Than Income Taxes		
9. Income Taxes – Federal		
10. Income Taxes – Other		
11. Provision for Deferred Income Taxes		
12. (Less) Provision for Deferred Income Taxes - Credit		
13. Investment Tax Credit Adjustment - Net		
14. (Less) Gains from Disposition of Utility Plant		
15. Losses from Disposition of Utility Plant		
16. <b>TOTAL Utility Operating Expenses</b>		
17. <b>NET UTILITY OPERATING INCOME</b>		





**SCHEDULE OF OPERATING PROPERTY IMPROVEMENTS ON LAND WITHIN  
MARYLAND AND TANGIBLE PERSONAL PROPERTY IN MARYLAND BY MAJOR  
PROPERTY CLASSIFICATIONS**

Description of Property	Original Cost	Net Book
<b>REAL PROPERTY</b>		
1. Land		
2. Structures & Improvements (Include Leasehold)		
3. Reservoirs, Wells, & Springs		
4. Non-Current Gas		
5. Other Real Property*		
6. TOTAL Real Property		
<b>PERSONAL PROPERTY</b>		
7. Materials & Supplies		
8. Fuel Stock		
9. Office Furniture & Fixtures		
10. Meters		
11. Poles, Lines, Cables & Towers		
12. Mains (Transmission, Distribution Supply)		
13. Licensed Motor Vehicles		
14. Unlicensed Motor Vehicles		
15. Pumping Equipment		
16. Service Cars & Equipment		
17. Station Equipment		
18. Water Treatment Equipment		
19. Other Equipment		
20. Other Personal Property *		
21. TOTAL Personal Property		
<b>TOTAL MARYLAND PROPERTY</b>		

**\*Provide a complete description of property classified as “other” real or personal.**



## MARYLAND COUNTIES, INCORPORATED CITIES, AND SPECIAL DISTRICTS

The following is a list of counties, incorporated towns and special taxing districts in Maryland. If a company owns property in any of these locations, the Property should be reported on Form 18-5, as outlined in Section II, 11.

### ALLEGANY COUNTY

#### Incorporated Cities:

Barton  
Cumberland  
Frostburg  
Lonaconing  
Luke  
Midland  
Westernport

#### Special Districts:

Cresaptown Sanitary  
Potomac Park  
Bowling Green Sanitary  
Bedford Road Sanitary  
Bedford Road Fire  
Bowling Green Light  
Bowling Green Fire  
Cresaptown Fire  
LaVale Fire  
LaVale Rescue  
LaVale Sanitary  
Bel Air  
Cresaptown Water  
Mt. Savage  
Braddock Run Sanitary  
Jennings Run Sanitary  
Eellerslie  
McCoole

### ANNE ARUNDEL COUNTY

#### Anne Arundel Districts:

Annapolis District  
Dist. excluding Annap.

#### Incorporated Cities:

Annapolis  
Highland Beach

### BALTIMORE CITY

Downtown Special  
District

### BALTIMORE COUNTY

No Additional Jurisdictions

### CALVERT COUNTY

#### Incorporated Cities:

Chesapeake Beach  
North Beach

### CAROLINE COUNTY

#### Incorporated Cities:

Denton  
Federalsburg  
Goldsboro  
Greensboro  
Henderson  
Hillsboro  
Marydel  
Preston  
Ridgely  
Templeville

### CARROLL COUNTY

#### Incorporated Cities:

Hampstead  
Manchester  
Mt. Airy  
New Windsor  
Sykesville  
Taneytown  
Union Bridge  
Westminster

### CECIL COUNTY

#### Incorporated Cities:

Cecilton  
Charlestown  
Chesapeake City  
Elkton  
North East  
Perryville  
Port Deposit  
Rising Sun

### CHARLES COUNTY

#### Incorporated Cities:

Indian Head  
LaPlata  
Port Tobacco

### DORCHESTER

#### Incorporated Cities:

Brookview  
Cambridge  
Church Creek  
East New Market  
Eldorado  
Galestown  
Hurlock  
Secretary  
Vienna

### FREDERICK

#### Incorporated Cities:

Brunswick  
Burkittsville  
Emmitsburg  
Frederick  
Middletown  
Mt. Airy  
Myersville  
New Market  
Rosemont  
Thurmont  
Walkersville  
Woodsboro

### GARRETT COUNTY

#### Incorporated Cities:

Accident  
Deer Park  
Friendsville  
Grantsville  
Kitzmilller  
Loch Lynn Heights  
Mountain Lake Park  
Oakland

### HARFORD COUNTY

#### Incorporated Cities:

Aberdeen  
Bel Air  
Havre de Grace

### HOWARD COUNTY

#### Howard Districts:

Metropolitan

### KENT COUNTY

#### Incorporated Cities:

Betterton  
Chestertown  
Galena  
Millington  
Rock Hall

### MONTGOMERY COUNTY

#### Montgomery District 1

#### Incorporated Cities:

Laytonsville  
Special District:  
Gaithersburg Fire

#### Montgomery District 2

No Additional Jurisdictions

#### Montgomery District 3

#### Incorporated Cities:

Poolesville

#### Montgomery District 4

#### Incorporated Cities:

Garrett Park  
Rockville

#### Special Districts:

Regional District  
MD-Wash. Metropolitan  
Sanitary District  
Suburban District  
Kensington Fire

Montgomery District 5  
Special Districts:  
Regional District  
MD-Wash. Metropolitan  
Sanitary District  
Hillendale Fire  
Burtonsville Fire

Montgomery District 6  
Special Districts:  
Gaithersburg Fire

Montgomery District 7  
Incorporated Cities:  
Glen Echo  
Somerset  
Chevy Chase  
Chevy Chase Section 3  
Chevy Chase Section 5

Martin's Additions  
Chevy Chase Village  
North Chevy Chase  
Special Districts:  
Bethesda Parking Area  
Battery Park  
Regional District  
MD-Wash. Metropolitan  
Sanitary District  
Suburban District  
Bethesda Fire  
Chevy Chase Fire  
Conduit Road Fire  
Bethesda Library  
Cabin John Fire  
Drummond Citizen's  
Friendship Heights  
Oakmont

Montgomery District 8  
Incorporated Cities:  
Brookeville  
Special Districts:  
Regional District

Montgomery District 9  
Incorporated Cities:  
Gaithersburg  
Washington Grove  
Special Districts:  
Sanitary District  
Gaithersburg Fire

Montgomery District 10  
Special Districts:  
Regional District  
MD-Wash. Metropolitan  
Sanitary District  
Cabin John Fire Area

Montgomery District 11  
Incorporated Cities:  
Barnesville

Montgomery District 12  
No Additional Jurisdictions  
Montgomery District 13  
Incorporated Cities:  
Kensington  
Takoma Park  
Chevy Chase View  
Special Districts:  
Regional District  
MD-Wash. Metropolitan  
Sanitary District  
Suburban District  
Silver Spring Fire  
Kensington Fire  
Takoma Park Fire  
Wheaton Parking  
Montg. Hills Parking  
Silver Spring Parking

**PRINCE GEORGE'S COUNTY**

Incorporated Cities:  
Berwyn Heights  
Bladensburg  
Bowie  
Brentwood  
Capitol Heights  
Cheverly  
College Park  
Colmar Manor  
Cottage City  
District Heights  
Eagle Harbor  
Edmonston  
Fairmount Heights  
Forest Heights  
Glenarden  
Greenbelt  
Hyattsville  
Landover Hills  
Laurel  
Morningside  
Mt. Rainer  
New Carrollton  
North Brentwood  
Riverdale  
Seat Pleasant  
University Park  
Upper Marlboro  
Special Districts:  
Wash-Suburban Sanitary  
MD-Park & Planning  
Metropolitan Area

**QUEEN ANNE'S COUNTY**

Incorporated Cities:  
Barclay  
Centreville  
Church Hill  
Millington  
Queen Anne  
Queenstown  
Sudlersville  
Templeville

**ST. MARY'S COUNTY**

District 1  
District 2  
District 3  
Incorporated Cities:  
Leonardtown  
  
District 5  
District 6  
District 7  
District 8  
District 9

**SOMERSET COUNTY**

Incorporated Cities:  
Crisfield  
Princess Anne

**TALBOT COUNTY**

Incorporated Cities:  
Easton  
Oxford  
Queen Anne  
St. Michael's  
Trappe

**WASHINGTON COUNTY**

Incorporated Cities:  
Boonsboro  
Clearspring  
Funkstown  
Hagerstown  
Hancock  
Keedysville  
Sharpsburg  
Smithsburg  
Williamsport

**WICOMICO COUNTY**

Incorporated Cities:  
Delmar  
Fruitland  
Hebron  
Mardela Springs  
Pittsville  
Salisbury  
Sharptown  
Willards

**WORCESTER COUNTY**

Incorporated Cities:  
Berlin  
Ocean City  
Pocomoke City  
Snow Hill

**STATE DEPARTMENT OF ASSESSMENTS & TAXATION**

**Public Utility Section  
301 West Preston Street  
Baltimore, Maryland 21201-2395**

**60 DAY EXTENSION REQUEST FORM**

**2017 PUBLIC UTILITY OPERATING PROPERTY RETURN**

Extensions may be filed and verified using our website at [www.dat.maryland.gov](http://www.dat.maryland.gov). This option is operational for extension requests 24 hours per day beginning February 1 through April 17, 2017. It offers Department ID lookup, extension verification, and confirmation number.

To request an extension go to [www.dat.maryland.gov](http://www.dat.maryland.gov) and click on the extension link under "What's New". You will receive a confirmation number as proof of your submission. Always print and keep a copy of the confirmation page. When you file for an extension via our website, do NOT also submit a paper extension request. Please file early to avoid possible delays due to the heavy usage of the system which occurs in the last week prior to April 17.

**Extension requests submitted via paper documents must be postmarked or received by SDAT on or before March 15 and require a \$20.00 non-refundable processing fee for each entity.** The Department ID number **must** be provided to ensure proper recording of any extension request. (ID prefix plus 8 digits). **Make checks payable to the Department of Assessments and Taxation.**

This form may be used by those without internet access to request an extension.

Approved extensions will be recorded by the Department but will **not** be returned. Retain a copy of the extension request for your records.

**Department I.D. Number:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Signature of Officer or Agent of the Business:** \_\_\_\_\_

**Note:** This form must be received or postmarked on or before March 15th. The extension may be granted for a maximum period of 60 days and the annual return must be received or postmarked on or before the extension expiration date. The identification number assigned by the Department (ID prefix plus 8 digits) must be provided. Do **NOT** prepay the filing fee with this form. The filing fee must accompany the return when filed.