

MARYLAND STATE DEPARTMENT of ASSESSMENTS and TAXATION
DESIGNATED PROPERTY REPRESENTATIVE FORM

A property owner may designate a representative, agent or attorney to assist in the Homeowners Protection Program application process and communications with the Tax Sale Ombudsman. The owner may appear in person with the representative or the representative may appear alone without the owner being present. In order to preserve the orderly conduct of the process, a property owner should be accompanied by no more than one such representative. The form below or a similar written authorization may be used by an owner to designate a representative. Where a representative has been designated, all further notices and communication regarding the Homeowners Protection Program shall only be sent to the representative. Duplicate notice will not be sent, except in such instances deemed appropriate by the Tax Sale Ombudsman. All final program documents will be executed by the property owner, unless power of attorney has been given to the designated representative.

PROPERTY OWNER'S NAME *:

*(AS CURRENTLY LISTED IN SDAT RECORDS)

ACCOUNT NO:

PROPERTY REPRESENTATIVE:

REPRESENTATIVE'S MAILING ADDRESS:

REPRESENTATIVE'S EMAIL ADDRESS:

REPRESENTATIVE'S PHONE NUMBER:

I AM REPRESENTING THE PROPERTY OWNER ABOVE

AUTHORIZATION:

I HEREBY AUTHORIZE THE ABOVE PROPERTY REPRESENTATIVE TO SERVE AS MY AGENT FOR THE PURPOSE OF REPRESENTING ME IN THE HOMEOWNERS PROTECTION PROGRAM APPLICATION PROCESS AND ALL COMMUNICATION WITH THE TAX SALE OMBUDSMANS OFFICE FOR THE FOLLOWING TAX YEAR(S) _____.

I UNDERSTAND THAT ALL FURTHER CORRESPONDENCE REGARDING THIS PROCESS WILL BE SENT TO MY PROPERTY REPRESENTATIVE.

UNDER THE PENALTIES OF PERJURY, I REPRESENT THAT THE SIGNATURE BELOW IS MY ORIGINAL SIGNATURE AND MANIFESTS MY INTENT TO SIGN THIS AUTHORIZATION.

PROPERTY OWNER SIGNATURE

(or) LEGAL HEIR SIGNATURE

DATE

PRINTED NAME OF ABOVE

PHONE NUMBER

EMAIL ADDRESS

This form seeks information for the purpose of a authorizing a representative to assist in the Homeowners Protection Program application process on the indicated property. Failure to provide this information may result in the Department's refusal to recognize this representation. However, some of this information would be considered a "personal record" as defined in General Provisions Article, § 4-501. Consequently, you have a right to inspect your file and to file a written request to correct or amend any information you believe is inaccurate or incomplete. Additionally, personal information provided to the State Department of Assessments and Taxation is not generally available for public review. However, this information is available to officers of the State, county or municipality in their official capacity and to taxing officials of any State or the federal government as provided by statute.