



AFFORDABLE HOUSING PROPERTY EXEMPTION APPLICATION

Application to be filed with the Supervisor of Assessments in the appropriate local office; a list of offices is attached.

This form seeks information for the purpose of an affordable housing property tax exemption on the indicated property. Failure to provide this information will result in denial of your request. However, some of this information would be considered a "personal record" as defined in General Provisions Article, §4-501. Consequently, you have the statutory right to inspect your file and to file a written request to correct or amend any information you believe to be inaccurate or incomplete. Additionally, personal information provided to the State Department of Assessments and Taxation is not generally available for public review. However, this information is available to officers of the State, county or municipality in their official capacity and to taxing officials of any State or the federal government, as provided by statute. Additionally, if your property would be used by the State Department of Assessments and Taxation as a comparable for purposes of establishing the value of another property in a hearing before the Maryland Tax Court, the requested information, or a portion thereof, may have to be provided to the owner of that other property. **(This application is not applicable to property located in Baltimore City)**

Name of Applicant: _____ Name of Property Owner: _____

Address of Property: _____

County Account Number: _____ Date Ownership Interest Acquired: _____

1. Please describe the applicant's ownership and organizational structure:

☐ Housing Authority ☐ Nonprofit Housing Corporation ☐ Nonprofit Housing Corporation Entity ☐ Housing Authority Entity

Please attach an Organizational Structure Chart illustrating all parent, subsidiary, general partner, and limited partner relationships down to the property owner and owner of the improvements (attach separate pages if needed): _____

2. Is the applicant incorporated or registered to do business in Maryland? ☐ YES ☐ NO (attach Certificate of Good Standing)

3. Is the applicant organized and operated for the primary purpose of developing, owning, or operating safe and sanitary affordable housing for persons of eligible income? ☐ YES ☐ NO (attach Articles of Incorporation and Operating Bylaws)

4. Does the applicant hold a federal tax-exempt status under a §501(c)(3)? ☐ YES ☐ NO If Yes, attach IRS Determination Letter

5. A) Has the project been approved for LIHTC credits allowed under IRS Section 42 and subject to a covenant under that program?

☐ YES ☐ NO If Yes, attach LIHTC Award Letter and Recorded Covenant, proceed to question 6. **If No, please answer item 5 B**

B) Has the project received formal approval from the governing body of the political subdivision in which it is located?

☐ YES ☐ NO If Yes, Date of Approval _____ attach copy of the local approval or resolution.

Has a Payment In Lieu of Taxes (PILOT) agreement regarding property taxes been negotiated or executed with the local political subdivision? ☐ YES ☐ NO If Yes, attach copy of that agreement.

Are at least 50% of the total units reserved for households earning at or below 60% of Area Median Income (AMI)?

☐ YES ☐ NO If Yes, how many total units _____

Are rents restricted to no more than 30% of gross household income for a family of four at or below 60% AMI (adjusted for 1.5 individuals per bedroom)? ☐ YES ☐ NO If Yes, attach rent schedule, AMI calculation worksheet, and rent roll certification

6. Did the housing project receive any financial contribution—including a loan, grant, or direct financial assistance—for its development from the local political subdivision PRIOR to July 1, 2026? ☐ YES ☐ NO

If Yes, please describe the date received, the amount, and type of contributions in detail: _____

7. If this property is vacant, please describe the development plans and timeline for construction? (Please be specific and attach separate pages if more space is required): _____

8. How many affordable housing units exist (or will exist) on this property? _____

I declare under the penalties of perjury, pursuant to Section 1-201, Tax Property Article, Annotated Code of Maryland, that this return (including any accompanying schedules and statements) has been examined by me and to the best of my knowledge and belief is true, correct and complete.

Printed Name: _____

Title: _____

Signature: _____

Date: _____

Daytime Phone: _____

Email Address: _____

Mailing Address: _____

THIS QUESTIONNAIRE IS NOT OPEN FOR PUBLIC INSPECTION
FOR ASSESSMENT OFFICE USE ONLY

Comments: _____

Approved []

Re-Application []

Disapproved []

Effective: _____

Supervisor's Signature: _____

Date: _____

MARYLAND STATE DEPARTMENT OF ASSESSMENTS & TAXATION
REAL PROPERTY DIVISION
 Listed below are the **mailing addresses** for local assessment offices

ASSESSMENT OFFICE MAILING ADDRESSES	PHONE	FAX	EMAIL
Allegany County Assessments 112 Baltimore Street, 3rd Floor, Cumberland, MD 21502	(301) 777-2108	(301) 777-2052	sdatt.alle@maryland.gov
Anne Arundel County Assessments 45 Calvert St., 3rd Floor, Annapolis, MD 21401	(410) 974-5709	(410) 974-5738	sdatt.aa@maryland.gov
Baltimore City Assessments Wm. Donald Schaefer Tower, 6 Saint Paul Street, 11th Floor, Baltimore, MD 21202	(410) 767-8250	(410) 333-4626	sdatt.baltcity@maryland.gov
Baltimore County Assessments Hampton Plaza, 300 E Joppa Road, Suite 602, Towson, MD 21286	(410) 512-4900	(410) 321-4148	sdatt.blco@maryland.gov
Calvert County Assessments State Office Bldg. 200 Duke Street, Room 1200, Prince Frederick, MD 20678	(443) 550-6840	(443) 550-6850	sdatt.calv@maryland.gov
Caroline County Assessments Denton Multi-Service Center, 207 South 3rd St, Denton, MD 21629	(410) 819-4450	(410) 819-4441	sdatt.crln@maryland.gov
Carroll County Assessments 15 E Main Street, Suite 229, Westminster, MD 21157	(410) 857-0600	(410) 857-0128	sdatt.carl@maryland.gov
Cecil County Assessments District Court Multi-Service Center, 170 East Main Street, Elkton, MD 21921	(410) 996-2760	(410) 996-2770	sdatt.cec@maryland.gov
Charles County Assessments Southern Maryland Trade Center, 101 Catalpa Drive Suite 101A, LaPlata, MD 20646	(301) 932-2440	(301) 932-2189	sdatt.char@maryland.gov
Dorchester County Assessments 501 Court Lane, PO Box 488, Cambridge, MD 21613	(410) 228-3380	(410) 228-3704	sdatt.dor@maryland.gov
Frederick County Assessments 5310 Spectrum Dr, Suite E, Frederick, MD 21703	(301) 815-5350	(301) 663-8941	sdatt.fred@maryland.gov
Garrett County Assessments County Courthouse 317 East Alder St., Room 106, PO BOX 388, Oakland, MD 21550	(301) 334-1950	(301) 334-5018	sdatt.gar@maryland.gov
Harford County Assessments Mary E.W. Risteau District Court Multi-Service Center, 2 South Bond Street, Suite 400, Belair, MD 21014	(410) 836-4800	(410) 838-5914	sdatt.harf@maryland.gov
Howard County Assessments District Court Multi-Service Center, 3451 Court House Dr, Ellicott City, MD 21043	(410) 480-7940	(410) 480-7960	sdatt.how@maryland.gov
Kent County Assessments 114-A Lynchburg Street, Chestertown, MD 21620	(410) 778-1410	(410) 778-1525	sdatt.kentco@maryland.gov
Montgomery County Assessments 30 W. Gude Drive, Suite 400, Rockville MD 20850	(240) 314-4510	(301) 424-3864	sdatt.mont@maryland.gov
Prince George's County Assessments 14735 Main Street, Suite 354B, Upper Marlboro, MD 20772	(301) 952-2500	(301) 952-2955	sdatt.princeg@maryland.gov
Queen Anne's County Assessments Carter M. Hickman District Court Multi-Service Center, 120 Broadway Suite 7, Centreville, MD 21617	(410) 819-4160	(410) 819-4170	sdatt.qaco@maryland.gov
St Mary's County Assessments Carter Building, 23110 Leonard Hall Drive, Room 2059, PO Box 1509 Leonardtown, MD 20650	(301) 880-2900	(301) 475-4856	sdatt.stm@maryland.gov
Somerset County Assessments 11545 Somerset Avenue, Princess Anne, MD 21853	(410) 651-0868	(410) 651-1995	sdatt.som@maryland.gov
Talbot County Assessments 29466 Pintail Drive, Suite 12, Easton, MD 21601	(410) 819-5920	(410) 822-0048	sdatt.talb@maryland.gov
Washington County Assessments 3 Public Square, Hagerstown, MD 21740	(301) 791-3050	(301) 791-2925	sdatt.wash@maryland.gov
Wicomico County Assessments Salisbury District Court Multi-Service Center, 201 Baptist Street, Box 8 Salisbury, MD 21801	(410) 713-3560	(410) 713-3570	sdatt.wic@maryland.gov
Worcester County Assessments One West Market Street, Rm. 1202, Snow Hill, MD 21863	(410) 632-1196	(410) 632-1366	sdatt.wor@maryland.gov

**ALL ASSESSMENT OFFICES ARE OPEN MONDAY - FRIDAY 8:00 AM – 4:30 PM,
 EXCEPT BALTIMORE CITY WHICH IS OPEN 8:00 AM – 5:00 PM**

For a complete list of office locations visit <http://dat.maryland.gov/realproperty/Pages/Maryland-Assessment-Offices.aspx>

Revised: 2/2025

