

HOTEL/MOTEL INCOME QUESTIONNAIRE

FOR THE 36 MONTHS FROM: 2022 TO 2024

NAME AND LOCATION OF PROPERTY

OWNER AND ADDRESS OF RECORD

TOTAL NUMBER OF RENTABLE ROOMS _____

NUMBER OF PARKING SPACES _____

	2022	2023	2024
AVERAGE RATE/ROOM/DAY	\$ _____	\$ _____	\$ _____
AVERAGE NUMBER OF ROOMS OCCUPIES/DAY	\$ _____	\$ _____	\$ _____
PERCENTAGE OF OCCUPANCY FOR THE YEAR	\$ _____	\$ _____	\$ _____
REVPAR (REVENUE PER AVAILABLE ROOM)	\$ _____	\$ _____	\$ _____
TOTAL # OF BEDS _____	ANNUAL OCCUPANCY RATE _____		

PLEASE ATTACH A CURRENT BALANCE SHEET FOR PERSONAL PROPERTY AND DEFINED INTANGIBLE ASSETS WITH ASSIGNED VALUES.

ACTUAL INCOME & EXPENSES ARE REQUIRED. AN ITEMIZED COMPUTER PRINTOUT MAY BE ATTACHED IN LIEU OF FILLING OUT THIS SECTION.

REVENUE FROM OPERATIONS:

	2022	2023	2024
1. ROOM RENTALS	\$ _____	\$ _____	\$ _____
2. FOOD & BEVERAGE	\$ _____	\$ _____	\$ _____
3. OTHER INCOME (LIST)	\$ _____	\$ _____	\$ _____
4. RETAIL TENANTS (LIST)	\$ _____	\$ _____	\$ _____

DEPARTMENTAL EXPENSES: (COST OF GOODS SOLD, DEPARTMENTAL WAGES, ETC.)

5. ROOMS	\$ _____	\$ _____	\$ _____
6. FOOD & BEVERAGE	\$ _____	\$ _____	\$ _____
7. OTHER COSTS (LIST)	\$ _____	\$ _____	\$ _____

UNALLOCATED EXPENSES:

8. ADMINISTRATIVE COSTS (LIST)	\$ _____	\$ _____	\$ _____
9. MARKETING	\$ _____	\$ _____	\$ _____
10. ELECTRICITY & UTILITIES	\$ _____	\$ _____	\$ _____
11. MAINTENANCE & REPAIRS (LIST)	\$ _____	\$ _____	\$ _____
12. INSURANCE	\$ _____	\$ _____	\$ _____
13. MANAGEMENT FEE	\$ _____	\$ _____	\$ _____
14. FRANCHISE FEE	\$ _____	\$ _____	\$ _____
OTHER EXPENSES:			
15. REAL ESTATE TAXES	\$ _____	\$ _____	\$ _____
16. BUILDING DEPRECIATION	\$ _____	\$ _____	\$ _____
17. MORTGAGE INTEREST PAYMENT	\$ _____	\$ _____	\$ _____
18. RESERVES FOR REPLACEMENTS (LIST)	\$ _____	\$ _____	\$ _____
19. CAPITAL EXPENDITURES (LIST)	\$ _____	\$ _____	\$ _____
20. FURNITURE, FIXTURES & EQUIPMENT TOTAL VALUES	\$ _____	\$ _____	\$ _____
21. OTHER INTANGIBLE VALUES ASSIGNED	\$ _____	\$ _____	\$ _____

MORTGAGE/SALES INFORMATION:

1. IS THERE A CURRENT MORTGAGE ON THE PROPERTY? Yes _____ No _____ IF YES, PLEASE PROVIDE THE FOLLOWING DATA:

NAME OF MORTGAGEE _____	MORTGAGE AMOUNT _____	MONTHLY PAYMENT _____	INTEREST RATE _____	TERM OF MORTGAGE _____
-------------------------	-----------------------	-----------------------	---------------------	------------------------

2. PLEASE PROVIDE: DATE PURCHASED _____ CONSIDERATION _____

3. IS THERE A LEASE OR MANAGEMENT AGREEMENT? _____ YES _____ NO
 IF SO, SUMMARIZE THE TERM AND CONDITIONS OF THE AGREEMENT TYPE: _____ MANAGEMENT _____ LEASE _____ SALE-LEASEBACK
 LESSEE OR MANAGEMENT COMPANY: _____ DATE _____ TERM _____ FEE _____

4. PLEASE SUMMARIZE THE TERMS AND CONDITIONS OF THE FRANCHISE AGREEMENT:
 FRANCHISE CO. _____ DATE _____ TERM _____ FEE _____

5. PERSONAL PROPERTY ACCOUNT NUMBER _____ ENTITY NAME _____

I DECLARE, UNDER THE PENALTIES OF PERJURY, THAT THE CONTENTS OF THIS FORM AND ALL THE ACCOMPANYING SCHEDULES AND STATEMENTS HAVE BEEN EXAMINED BY ME AND ARE TRUE, CORRECT, AND COMPLETE TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.

Owner's Signature

Title of Signer

Date

Print/Type Name of Signer

Phone Number

Email